Drexel's Division of Global, Interprofessional, and Specialized Programming Continuing Education Accommodation Policy

Course planners and instructors support accessible and inclusive course design throughout its development and implementation. Accommodations are available for learners attending both virtual and in-person events. Registrants are informed that accommodations are available and are asked to submit requests for accommodations during the registration process. The GISP team is responsible for ensuring that these requests are addressed.

Course design

- Instructors utilize Universal Design for Learning, and there is flexibility in how learners access materials depending upon the needs of the registrants.

- The planning team is sensitive to selecting dates and times for presentations that consider religious practices.

Physical space

- For in-person events, the GISP team ensures that spaces are wheelchair accessible and seating is seating accessible, and size inclusive.
- Access to assistive hearing devices, communication access, real-time translation (CART), and/or interpreters is available when appropriate.

Virtual platform

- Virtual meeting platforms are accessible (e.g., they are screen reader-friendly, responsive across different device types and screen sizes, and offer the option to enable AI-generated captioning).

Registration form

- The process enables learners to request accommodations and specify their dietary needs, and collect contact information so you can inform learners about their access requests.

During the Course

- Microphones are available for all speakers during in-person courses, including one to pass to the audience if there is a Q & A.

- For in-person events, interpreters are placed where the audience can easily see them, as indicated.
- Instructors provide a script or a copy of their presentations/slides to ASL interpreters, transliterators, or translators, if present.
- For online events, a designee is responsible for spotlighting interpreters and giving CART access to the captioner during the event.

Reporting needs during the event

- Learners are provided a mechanism to report accessibility needs during the course.

Post- Course

- Captions are reviewed, and transcripts are available as needed.

- The platform used for the post-course surveys has accessible tools. Screens are reader-friendly and responsive across different device types and screen sizes.