

## **Adding Microcredentials to Your Resume/CV**

### **What is a Microcredential?**

A microcredential is a short, focused credential that provides in-demand skills, know-how, and experience. It is awarded as a digital badge that, when clicked upon, displays the learning activity, learning objectives, and assessment measures for the program that the badge earner successfully completed.

### **What is the Significance of a Microcredential?**

Employers are increasingly viewing microcredentials as a way to identify highly qualified candidates with career readiness and workforce skills such as interprofessional collaboration.

### **Where to Place a Microcredential on Your Resume/CV**

Most resumes are formatted chronologically and organized by categories: Name and contact information, education, clinical experience, employment history, special training/certifications, additional skills, and honors. Below are two options for including your microcredentials on your resume/CV:

#### **Education**

Microcredentials earned at Salus University can be listed under education:

Example:

Salus University: *Interprofessional Collaborative Practice, entry-level (IPCPe)*: Completed Month/Year.

- You may add a one-sentence description of your microcredential which should be taken from the official description.

Example:

Salus University: Interprofessional Collaborative Practice, entry-level (IPCPe), provides students the opportunity to learn and practice critical, foundational, interprofessional collaboration skills necessary for both academic and clinical success. *Completed Month/Year.*

#### **Special Training/Certifications**

You may also list microcredentials in a separate section titled “**Special Training/Certifications.**”