



POLICY

Title:	Salus University Parking Policy
Effective Date:	Nov. 10, 2015
Approved By:	President's Council
Responsible Party:	Safety and Security Department
History:	
Related Documents: Parking Decal Form; Extended Vehicle Stay Form	

I. PURPOSE

Parking on any Salus owned or operated site is for patients, visitors, employees, students and tenants. The following describes the parking areas where students, staff, faculty and tenants are permitted to park, as well as the designated patient and visitor parking area (s).

II. DEFINITIONS

N/A

III. POLICY

Parking on any Salus University owned or leased property is provided by Salus University to its students, faculty, staff and guests. All students, faculty and staff are required to register their vehicles with the Salus University Office of Safety and Security. Parking is currently free of charge.

All student, faculty and staff vehicles that park on Salus property (including motorcycles) are required to display the provided Salus "parking sticker" in the rear window on the driver side of the vehicle.

Parking decals are provided at **no cost** to all students, faculty, staff and tenants.

IV. PROCEDURE

Guests should park in the area as designed by signage. No vehicles shall be parked in any

Salus University parking lot without approval from the Safety and Security Department.

All requests to leave a vehicle in a Salus University parking lot overnight may be made via email to the Director of Safety and Security. There is an Extended Vehicle Stay Form that is required for each request. An email will be returned with notification if the request was approved or not, and where an individual is to park their vehicle for the overnight stay. Salus University reserves the right to withdraw the overnight parking privilege at any time.

Requests by neighboring organizations to use the parking lot should be directed to the Vice President of Administrative Services. Salus will attempt to consider requests in the light of the academic schedule.

Salus University assumes no responsibility for any damage to, or theft of or from, vehicles parked on campus property.

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Students, staff and faculty are permitted to park in the parking areas 1 and 2 and will enter the building through the Spencer Street entrance. Patient parking is designated in area 3, the area closest to the patient entrance. (See map attached.)

Students, faculty or staff who are found to have parked in the patient area (area 3), may be asked to move their vehicle.

In the event that a faculty member, staff or student cannot find a parking spot upon arrival to either campus due to capacity overload, the affected individual is to contact the Security Department for directions on where to park.

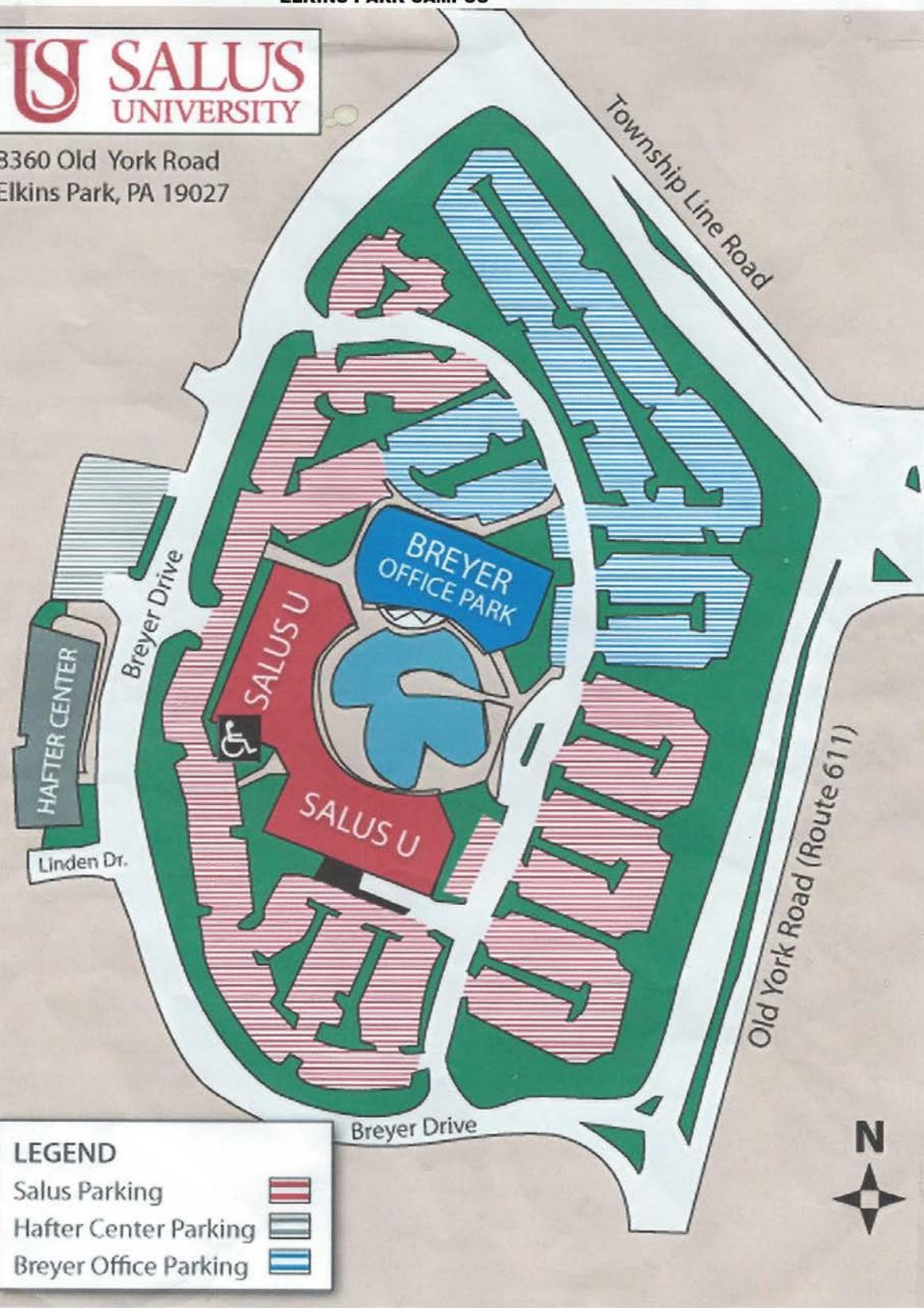
Repeat offenders will be reported to Human Resources and the Dean of Student Affairs.

Vehicles owned and operated by individuals who repeatedly violate this policy are subject to having their vehicle being ticketed, wheel-locked, and/or towed. Vehicles towed away for violating these parking regulations will be towed at the owner's expense.

ELKINS PARK CAMPUS



8360 Old York Road
Elkins Park, PA 19027



LEGEND

- Salus Parking 
- Hafter Center Parking 
- Breyer Office Parking 

THE EYE INSITUTE (TEI)

